

VACANCY AVAILABLE

MAINTENANCE PLANNER RAND AIRPORT

DATE POSTED: 2026/09/29 - CLOSING DATE: 2026/10/07

Please note this advertisement is open
to Internal and External applications



KPA'S (KEY PERFORMANCE AREAS):

- Generation of work packs for aircraft in accordance with the approved SA CAA AMP and/or aircraft Maintenance Manual ensuring the following is included:
 - Scheduled task cards
 - Unscheduled task cards
 - Components due
 - AD's and/or SB's due
- Logbook research. (AD's, SB's, work performed, components, special requirements) to generate work pack where necessary
- Updating of aircraft logbooks.
- Assist with queries regarding scheduled maintenance.
- Assist with research on new aircraft
- Updating check forecast bi-weekly and distribution of same
- Updating major module forecast bi-weekly and distribution of same
- Liaising with the Manager CAMO before schedule is distributed to ensure correctness of data
- Updating Flight Folios
- Assist with compiling and submitting of C of A renewals
- Assist with CAA audits for import / export C of A inspections

REQUIREMENTS:

- SA Citizen Matric / Grade 12
- At least 3 years Experience as a Maintenance Planner or Assistant on Piston Aircraft and/or Rotor Wing
- Maintenance Planner Certificate beneficial
- CATS & CARS Certificate beneficial
- Knowledge of SACAA Regulations essential
- Analytical (Ability to analyse and implement maintenance program requirements)
- Computer literate
- Must be able to work accurately and independently
- Patient, Motivated and a team player
- Own Reliable Transport
- Be available to work outside of normal office hours on short notice



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